

**Westwood Towns HOA
Board Meeting Minutes
Westbriar Elementary School
8 May 2017**

Position	Name	Attendance
President	Sharon Fairbrother	Present
Vice President / Secretary (Acting)	Mike Murphy	Present
Member	Aziz Wakilpoor	Present
Treasurer (Acting)	John Tincoff	Present
Member	Roger Morton	Present
BCM	Crystal Terrant	Present
BCM	Terri Jenkins	Present
Homeowner	George and Artemis Calomiris	Present
Homeowner	Lisa Daniels	Present

Call to order: 7:04 PM by Sharon Fairbrother.

Executive session for homeowner appeals: NA
Homeowner Open forum (§55-510): NA
Architecture report: NA
Treasurer's report: NA

Minutes of April 2017 were approved (4) / abstain (1)

Round Table Discussion

- Print two legal invoices for April (BCM action)
- Frank's discount was questioned and it has been applied in the finances
- Trash contract price increase questioned – the price did not increase twice
- Eire insurance: signature going to Sharon. Concern that it's been two months and that Eire won't honor the contract. Terri to forward the email to the board
- DPOR calculation typo (86k versus 68k) needs to be corrected in the finances
- Discussion about moving the meeting later in the month so we have time to review the financials. It was agreed that we will review financials one month in arrears so we have ample time. This was put to a vote and all approved.
- Check for legal reports from Jan – March

Old Business

- Tree trimming walk-through results – the walkthrough was performed and there are no trees that need trimming
- Street sign repair status – the vendor was contacted and gave an estimate of \$700
- Fire sign repair status
- Excess water buildup behind 1807 FCC. Estimate to be provided by Jim Frank?
- Road repair estimates

- Start discussion about parking rules to reduce the time a car can be left in a parking spot, and how many slots can be taken by a single home. (annual meeting request)
- Excess water buildup behind 1807 Vance (annual meeting request) – has an estimate been provided yet?

Board meeting adjourned at 8:20 PM

Next meetings: Next meeting scheduled for **4/18/17**

Meeting Schedule at Westbriar Elementary: 5/8/17, 6/12/17, (~~7/10/17~~, ~~8/14/17: alternate location TBD~~), 9/11/17, 10/9/17, 11/13/17, and 12/11/17.